

CIRES Education & Outreach Professional Research Assistant

The Climate Literacy Energy Awareness Network (CLEAN), an NSF funded National Science Digital Library (NSDL) Pathway, is currently recruiting for a Professional Research Assistant. The successful candidate will assist with developing a digital library collection and fostering an online community of educators and experts involved with climate and energy related sciences. The Cooperative Institute for Research in Environmental Sciences (CIRES) has an opening for a three year, **three-quarter time** Professional Research Assistant under an NSF-sponsored project entitled the Climate Literacy Energy Awareness Network (CLEAN.) Other partners in this project include TERC in Cambridge MA, the National Oceanic and Atmospheric Administration (NOAA) in Silver Spring, MD, the National Renewable Energy Laboratory in Golden CO, and the Science Education Resource Center (SERC) in Northfield MN. The position will be located with the CIRES Education and Outreach group at the University of Colorado in Boulder.

DUTIES

- Assist with the identification, review and annotation of digital resources;
- Help in organizing and deploying four resource review workshops;
- Engage with partners including federal agencies to identify and enhance resources
- Develop content for the CLEAN Portal, social networking, and Climate Literacy Network websites
- Assist in addressing project milestones and developing sustainability plan as required.

REQUIREMENTS

- Masters degree in a closely related field
- Knowledge of climate and energy science content and education
- Experience working on interdisciplinary projects
- A demonstrated ability to present and perform on a professional level through use of excellent written and verbal communication and interpersonal skills
- Demonstrated detail-orientation and ability to work with minimal supervision.
- Some travel may be required.

BENEFICIAL SKILLS

- Ability to work within a team of researchers and/or educators
- Familiarity with the National Science Digital Library, climate and/or energy science and related Federal agencies, evaluation and background in organizing and hosting workshops is a plus.
- Willingness to work with a geographically distributed project team.

The position will be filled as a Professional Research Assistant in CIRES, University of Colorado at Boulder, and will be eligible for employee pro-rated vacation per year. Screening will begin immediately and continue until the position is filled.

To Apply: Applicants need to go to jobs@CU using this link to apply: www.jobsatcu.com/applicants/Central?quickFind=58760

Applicants need to upload a letter of interest, complete resume and salary history, a letter of recommendation (Document 1) & proof of degree/or transcripts confirming degree (Document 2). In addition, the applicant should furnish the names and contact information of three individuals familiar with the applicant's professional qualifications for the position to provide references.

Job Code: K12-1

The University of Colorado at Boulder is committed to diversity and equality in education and employment. The University of Colorado at Boulder conducts background checks for all final applicants being considered for employment