

CIRES Members Council Meeting
January 17, 2018

Attendance

Mimi Hughes, CMC chair (PSD), Mistia Zuckerman, secretary (NSIDC), Lucia Harrop (CIRES Admin/ESRL), Michael Toy (GSD), Eric James (GSD), Brandi McCarty (CSD), Alessandro Froundin (CSD), Carrie Morrill (NCEI), Kathy Lantz (GMD), Jonathan Kofler (GMD), Antoniette Cepotondi (PSD), Michael Buevek (ex-SWPC), Robin Moser (CIRES admin), Patrick Veres (CSD), Carrie Wall (NCEI),

12:10pm - The meeting was called to order.

Executive

Robin will attend the executive meetings and Antonietta Cepotondi will attend the Fellows Meetings. Mimi explained that we need to identify alternatives. Motion to approve Kathy as cochair and Alessandro being the alternate. Motion was approved.

- **Motion: To make Kathy Lantz of GMD as co-chair and Alessandro being the alternate.**
The motion was approved unanimously.

Outstanding performance awards (OPA)

Carrie Wall explained the outstanding performance awards. All six clusters was representative SWPC and NCEI are represented. Looking for suggestions on non-CMC members to join the committee. The time commitment involves reviewing nominations (service & science engineering categories) and a 3-hour meeting to discuss the top candidates. Jon Kofler volunteered to represent GMD.

Diversity and Inclusion

Mimi explained that Susan Sullivan is starting a working group for a workplace culture survey and is looking for committee members. The committee would meet a few times to review possible questions. Let Mimi know by the end of the week if you are interested.

CIRES bikes

Mistia Zuckerman and Lucia Harrop explained that of the four CIRES bikes, there is never a demand to check out two at one time, but there are many requests from visitors to use bikes for while they are here, and especially over the summer. Rather than have the bikes sit unused, Mistia and Lucia would rather the bikes be made available for visitors.

- **Motion: To make a CIRES bike at each location (NSIDC and available for long-term loan (limited to 3 months)).**
The motion was approved unanimously.

Sending notifications of CMC Meetings

Mimi inquired which clusters sent out notifications of the meetings. Mimi is concerned about Main Campus and East Campus.

PSD – Antonietta
CSD – Alessandro/Chelsea
GSD – Eric
GMD – Jon
NCEI – Carrie M.
Main and East – Robin
NSIDC – Mistia
SWPS – Eric

Mentoring Program

Christine Weidinmeyer is interested in starting up a mentoring program. Mimi asked for feedback about what the program might look like. So far, it would be a mentor-matching program re. what type of mentoring you would like (it might be very specific). You could sign up as both a mentor or a mentee. Should it be across all of CIRES or separate

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pools of people for on-campus and DSRC? Response: better across CIRES. NIST has a mentoring program that is more like a suggestion. CU already has mentoring programs for young women (CU Women Succeeding), etc. Suggested that CIRES look at these programs as resources. Is CIRES big enough to warrant having its own mentoring program? Discussion ensued regarding how to let new CIRES employees know about CIRES resources and the onboarding process.

Bylaws

- **Motion: To approve CIRES bylaws.**
The motion was approved unanimously.

1:48pm – entered CIRES executive session to discuss Executive and Fellows Meetings

Executive and Fellows Meetings

Robin reported on the executive committee. Mimi suggested that we bring it up in more detail at the next meeting (**agenda item**).

1:53pm – meeting adjourned