

# CIRES Members Council

September 17, 2018 Meeting Minutes

SEEC

## **Attendance**

Mimi Hughes, CMC Chair (PSD)

Mistia Zuckerman, CMC Secretary (NSIDC)

Alessandro Franchin (NOAA/CSD)

Nate Campbell (CIRES Admin)

Michael Toy (NOAA/GSD)

Jonathan Kofler (GMD)

Amanda Morton (Admin/Outreach)

Chelsea Thompson (NOAA-CSD)

Andrew Badger (CIRES Main Campus)

Eric Adamson (SWPC)

Eric James (GSD)

Carrie Morrill (NCEI)

Aaron Sweeney (NOAA-NCEI)

Dawn Umpleby (EarthLab/CIRES)

Kathleen Lantz (NOAA GMD)

Adam Woods (NOAA-NCEI)

12:08pm - *The meeting was called to order.*

## **FOOD**

Nate reminded the group that CIRES will not pay for food (which was about \$11.00 per meal) because our meetings have been determined to not be official functions. We decided to have the next meeting at the DSRC.

## **CMC Notification change**

We will send an email out to all CIRES departments letting them know that we will be adding it on everyone's calendar tentatively through Outlook. We will give an option to opt-out.

## **Promotion in Fellows meetings**

Alessandro reported on the Fellows meetings. There was a discussion about federal employees working with CIRES employees. In the CIRES fellows group, some of them are federal employees. In the past, the committee has been more academic-oriented and awarded publications more than other things like software development. Waleed wants to make sure there is a balance in promotions with people who understand NOAA work. They also want to add a third career track for a project manager line. Alessandro described how they are going to change the reporting process. Mimi and Kathy will discuss it with Christine.

## **Elections (current positions in parenthesis)**

Chair – Mistia Zuckerman

Vice Chair –Alessandro Franchin

Secretary – Jonathan Kofler

Alternate Secretary –Eric James

Membership chair – Eric James

Executive/Fellows Rep on 3 year rotations - Antionette, Alessandro, with Eric Adamson as alternate.

Rendezvous Chair & Co-chair (Nate) – Nate (chair) and Dawn Umpleby (co-chair)

Outstanding performance award chair - Carrie Wall Bell

Outstanding performance committee – Eric Adamson, John Kaufler, Mike Toy

### **Mentoring groups**

CIRES employees have requested the ability for enhanced opportunities for a mentor. Mimi reported on the goal of creating a mentoring program within CIRES. CIRES administration did not want to push this program and that it would be better coming from the CMC. After the creation of the mentorship program, it will not be a huge amount of work for the CMC. Should this be the long-term committee? Please see attachment below for the mentoring program proposal.

Cathy asked how the reminders would work. Nate clarified that the automatic emails would be sent by a program based on preferences of the participant. Mimi said that it would be a lot of work to create the committee. It would be managed by a student working part-time.

Motion to make the mentoring committee. Approved unanimously

Motion to approve Mimi Hughes as chair of the mentoring committee. Approved unanimously

Aaron Sweeney asked about how we would measure the success of the program. He suggested using metrics from Mentor365. How many people enroll, how many people stay involved. Need to send out a survey afterwards.

1:40 - meeting was adjourned.